

REGISTRATION ASSISTANT – FLU CLINICS

VOLUNTEER INSTRUCTIONS

- Arrive 30 minutes early to familiarize yourself with the clinic area and nurses.
- Some clinics are by appointment and some are drop-in. Check which one you are at.
- Assist people in order of their arrival or appointment time.
- Registration volunteers to fill in registration form.
- Please PRINT CLEARLY:
 - o Date: Day/Month/Year
 - o Name: Last name, First name
 - o PHN: Care Card Number (not necessary if client doesn't have it)
 - o Birthdate: Day/Month/Year
- Return form to the client who will give it to the nurse.
- If people have any questions about vaccines, refer them to the nurse.
- Direct people in and out of vaccination area.
- Advise people to SIT in waiting area for 15 minutes after their shots.
- Report any unusual reactions to nurses immediately.

Everyone should SIT in waiting area for 15 minutes AFTER their shot

Sample:

Date	Name: Last, First	Carecard #	Birthdate (dd/mm/yyyy)	Y	N	Sex

Keep in a safe place **RECORD OF INFLUENZA (FLU) AND PNEUMOCOCCAL IMMUNIZATION(S)** *Keep in a safe place*

Address	Phone #	PARIS ID

Trade name	Dose #	Lot #	Site	Provider Signature
Influenza (Flu)				
Pneumococcal				

Informed consent authorized by:
 Minor children and adults unable to self-consent Print name and relationship to client

Children who are 8 years and younger and receiving a flu shot for the first time require a second flu shot in 4 weeks. Call to book your next appointment.


Flu shot #2 due in 4 weeks. Date _____

Vaccines are very safe. It's much safer to get the vaccine than to get the disease. Common vaccine side-effects include soreness, redness, and swelling where the shot was given. Nasal spray vaccine may give cold-like symptoms. Some people get a mild fever, headache, and aching muscles starting 6 to 12 hours after getting the vaccine(s) and lasting about 1 to 2 days. Pain medication can help fever or soreness, consult package label for instructions. If something more serious happens contact your health care provider.

With any vaccine or drug there is a very rare chance of an allergic response. Get medical help right away if it's hard to breathe, you have hives, or swelling of some part of your body.

Please inform your health care provider, employer, and/or volunteer agency you work for that you have been immunized.

Need more information?
Call 811 or visit www.healthlinkbc.ca



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